

**Enrollment Management Committee Meeting**  
**MINUTES**  
**May 18, 2016**  
**3:00-4:30 pm / H-209-5**

**Attendance:** Lucy Carr-Rollitt, Esther Chain, Estella Cuellar, Rosi Enriquez, Corinna Evett, Marilyn Flores, Barbara Garrahy, Kari Irwin, Von Lawson, Frank Rivera, Andy Salcido, Aaron Voelcker, Joyce Wagner

**Absent:** Leonor Aguilera, Joseph Alonzo, Ruth Babeshoff, Rudy Carrion, Lori Fasbinder, Regina Lamourelle, Tuyen Nguyen, Sergio Rodriguez, Barbara Sproat, Martin Stringer, Alex Taber, Robert Waldren

OLD BUSINESS	DISCUSSIONS/COMMENTS	OUTCOME/FOLLOW UP
NEW BUSINESS		
I. Approval of Minutes – 4/20/16		Motion to approve the minutes as presented (C. Evett/L. Carr-Rollitt) was passed unanimously.
II. Report from PIE Committee – Joyce Wagner	The PIE committee met two weeks ago. They finalized the ranking for the priority list of items that can be funded and they were sent to College Council.	
III. Enrollment Management Plan Update – Marilyn Flores	The EMC plan was sent to the Academic Senate and College Council for the 1 <sup>st</sup> reading. Edits and changes were made to Goal #1 & #6 based on feedback.	Motion to approve the updated plan, with the final edits, and forward to the Academic Senate and College Council (C. Evett/K. Irwin) was passed unanimously.
IV. Annual Governance Evaluation – Joyce Wagner	Joyce reviewed the evaluation report with the members. Discussions and recommendations were made.	Joyce made suggested changes. If there is an increase in data/analysis requests in the future, it was suggested that a form might be created for consistency and clarity.
V. Modality Task Force Update – Aaron Voelcker	Aaron presented success & retention data from spring 2011 – summer 2015. The highest success rate modalities were on-campus classes and 4 week sessions. The time of day was about the same for day, afternoon and evening. The rate for the Mon/Wed classes and Tues/Thurs classes were the same.	

<p>VI. Dual Enrollment (AB288) - Marilyn Flores</p>	<p>Explanation of the AB 288 (Dual Enrollment) was emailed to the members before the meeting and reviewed by Marilyn at the meeting. We are in the process of setting up an agreement between the Community Colleges and the K-12. We are currently offering classes at the OUSD high schools under multiple facility agreements, Mon-Thurs at 3:30pm, and collecting FTES. It may be best to have an AB 288 agreement with OUSD which would need to be approved by the OUSD board and the RSCCD board. This is being explored upon our current agreement and course offerings.</p>	
<p>VII. 2016 Enrollment Report - Sergio Rodriguez</p>	<p>Marilyn went over the "SCC Enrollment Snapshot-Credit Resident Student FTES Only" worksheet for 2015/2016. It showed the total FTES, the target FTES and the difference for each session/semester. The yearly FTES comparisons for 2014/2015 and 2015/2016 showed we were short 176 FTES from target.</p> <p>Summer 2015 was a negative .57 FTES from target  Fall 2015 was a negative 65.5 FTES from target  Spring Intersession 2016 was a positive 8.5 FTES from target  Spring 2016 was a negative 118 FTES from target</p> <p>We will need to borrow from summer 2016 for 2015/2016 but we don't know how much. It has been suggested to the Deans and department chairs to cancel the low enrolled classes early on for the upcoming 2016-2017 academic schedule of classes. We will have a flat schedule.</p>	
<p><b>SUGGESTED FUTURE AGENDA ITEMS</b></p>		
<p><b>ANNOUNCEMENTS</b></p>		
<p>Next Meeting</p>	<p><b>September 21, 2016, 3:00-4:30pm, Room H-209-5</b></p>	

Santiago Canyon College  
**Mission Statement**

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, act, communicate and think critically. We are committed to maintaining standards of excellence and providing an accessible, a transferable, and an engaging education to a diverse community. (Approved by College Council 4/12/11)