

**Minutes of the Education Master Plan Committee Meeting
March 10, 2016
Roberta Tragarz and Aaron Voelcker, Co-Chairs**

Attendance: Lynda Armbruster, Dora Bright, Marilyn Flores, Anne Hauscarriague, Silvia Lopez, Judy Strother, Alex Taber, Roberta Tragarz, Aaron Voelcker

Absent: Debra Brooks, Leah Freidenrich, Miguel Luna, Aracely Mora

Santiago Canyon College
Mission Statement

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, act, communicate and think critically. We are committed to maintaining standards of excellence and providing an accessible, a transferable, and an engaging education to a diverse community.

AGENDA ITEM	DISCUSSION	TASKS/FOLLOW-UP
1. Approval of Minutes:	Approval of Minutes: December 10, 2015 and February 25, 2016	Add date to minutes for February 25, 2016
2. Collegial Governance Reports	<p>College Council: Anne reported the CC requested 2 goals from each governance committee by March 31, which will then be reduced to ten overall goals</p> <p>PIE: Aaron reported on the initial resource request prioritization. There were 6 lists with items [2 lists had no items] which will be submitted to the Budget Committee. They review the lists and decide how to fund the requests. If there is no funding, an item may be moved down in priority. The BC analysis goes back to PIE for consideration and further discussion.</p> <p>Budget Committee – Marilyn reported that the planning document for Enrollment Management is having the official first reading at the next meeting and the second reading will be in April.</p>	
6. Goals from EMPC <ul style="list-style-type: none"> • APR Summary Reports 	Proposed goals from EMPC—Program Review Summary Report Assignments. The committee divided up the 8 documents to teams to review and summarize, then assigned a second reading to see if anything was missed. The reading assignments were as follows:	First group reading by March 21, then second group reading by March 24

	<table border="1"> <thead> <tr> <th></th> <th></th> <th>Primary Assignment</th> <th>Secondary Assignment</th> </tr> </thead> <tbody> <tr> <td>Academic Affairs</td> <td>What's working well</td> <td>Marilyn/Debbie</td> <td>Dora</td> </tr> <tr> <td></td> <td>What's not working well</td> <td>Anne/Roberta</td> <td>Judy</td> </tr> <tr> <td></td> <td>Plans for resource</td> <td>Alex/Leah</td> <td>Silvia</td> </tr> <tr> <td></td> <td>Other findings</td> <td>Lynda/Aaron</td> <td>Aracely</td> </tr> <tr> <td>Student Services</td> <td>What's working well</td> <td>Judy/Dora/Silvia</td> <td>Marilyn/Debbie</td> </tr> <tr> <td></td> <td>What's not working well</td> <td>Judy/Dora/Silvia</td> <td>Anne/Roberta</td> </tr> <tr> <td></td> <td>Plans for resource</td> <td>Judy/Dora/Silvia</td> <td>Alex/Leah</td> </tr> <tr> <td></td> <td>Other findings</td> <td>Judy/Dora/Silvia</td> <td>Lynda/Aaron</td> </tr> </tbody> </table>			Primary Assignment	Secondary Assignment	Academic Affairs	What's working well	Marilyn/Debbie	Dora		What's not working well	Anne/Roberta	Judy		Plans for resource	Alex/Leah	Silvia		Other findings	Lynda/Aaron	Aracely	Student Services	What's working well	Judy/Dora/Silvia	Marilyn/Debbie		What's not working well	Judy/Dora/Silvia	Anne/Roberta		Plans for resource	Judy/Dora/Silvia	Alex/Leah		Other findings	Judy/Dora/Silvia	Lynda/Aaron	
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7. Mission Review Survey Results	Aaron presented the findings and the committee discussed them, including possible reasons for some of the results.																																					
8. Committee Member Assignments for EMPC Document	Tabled until next meeting.																																					
9. Next meetings	Meeting was adjourned at 4:27 p.m. Next meetings are: 3/24 (Dora Bright/Judy Strother) 4/14 (Debbie Brooks) 4/28 (Leah Freidenrich) 5/12 (Alex Taber) 5/26 (Anne Hauscarriague)																																					