

Santiago Canyon College - College Council

MINUTES

October 11, 2016, 1:30 p.m., E-107

Administrators: John Hernandez, Ruth Babeshoff, Marilyn Flores, Arleen Satele, Jose Vargas, Michael DeCarbo, Corinna Evett, Joe Geissler, Rudy Frias, Mary Mettler, Joyce Wagner, Melinda Womack (alt)

Classified: Zina Edwards, Sheryl Martin (absent), Karen McCoy (absent), Vacant, Student: Esther Chian

Technology: Alfonso Oropeza (absent) EMPC rep: Aaron Voelcker (non-voting member)

NEW BUSINESS	ACTION	DISCUSSION/COMMENTS	OUTCOME/FOLLOW UP
1. Approval of Minutes, 9-27-16	Approval		Motion to approve minutes as presented (Babeshoff/Evett) passed without dissent.
2. Request for Authorization to Apply for a Grant - Humanities Initiatives at Community Colleges: Jared Kubicka-Miller	First Reading	National Endowment Humanities grant. The project would support the work of the Humanities which includes the Communication Department and its Forensic Team. The theme is first generation and women and power. Includes faculty and former students as possible guest lecturers. The grant would entail creating videos that could be used in class. Videos would be used as outreach at high school and middle school. Michael mentioned there were no negative impacts to other community groups. However, Forensic team would be impacted if grant is not awarded, and would possibly be last season for forensics. This grant would cover team for two years, and grant will expand humanities.	Vargas/Mettler moved to forward. Corinna mentioned only one reading needed.
3. Technology for Institutional Effectiveness (TIE) Membership Task Force: Aaron Voelcker	First Reading	<p>Letter was submitted to Institutional Effectiveness Partnership Initiative (IEPI) outlining challenges. Partnership resource team coming to SCC in spring for campus visit. Preparation needs to take place before visit. With external group visiting successful outcome would provide guidance and receive \$200k in seed money.</p> <p>John Hernandez will conference with Matthew Lee of IEPI and discuss potential visit dates. Communication to the entire campus and expectations will be forthcoming.</p> <p>We would need to identify who we would like to share our</p>	<p>Michael moved to forward as action item. (Edwards/Evett) passed to move.</p> <p>Remove names of people, list only titles.</p> <p>Ruth can identify a few classified names to be considered for interviews.</p> <p>College Council will put forward a list of taskforce members.</p>

<p>4. Resource Development Grant Schedule</p>	<p>Information</p>	<p>knowledge with for guidance. Our goal is to identify individuals who can inform this process. EMP wanted faculty leadership and administrators. Individuals entering information in DPP portal; co-chairs of governance committees tied to this process. EMT, EMP, PIE and so forth.</p> <p>Ruth stated in Student Services there is more classified entering information into Taskstream. John mentioned possible need to identify classified staff to be included.</p> <p>Corinna asked if personnel have been notified of potential interviews. Aaron mentioned this list is a result of college council request. Michael mentioned this task has gone through senate, and action created by CC by EMPC.</p> <p>Corinna mentioned it would be a good idea to include faculty in the development of Upward Bound Math & Science renewal grant.</p>	<p>Ruth will convey to grant preparers.</p>
<p>OLD BUSINESS</p>			
<p>1. Annual Committee Evaluation</p>	<p>Michael DeCarbo</p>	<p>Reviewed meta themes, and questions that will be used for committees. Some of the questions may need a logical following up. Dissemination will be to chairs per Michael. Review summary list for duplication of questions.</p>	<p>Michael will finalize questionnaire.</p>

2. Educational Master Plan Goals: Roberta Tragarz and Aaron Voelcker	Second Reading	No questions or concerns by council.	Passed without dissent.
COMMITTEE AND COUNCIL UPDATES			
<p>1. Accreditation Update: Marilyn Flores</p> <p>2. Educational Master Plan Committee: Aaron Voelcker</p> <p>3. Enrollment Management Committee/Curriculum and Instruction Council: Joyce Wagner</p> <p>4. Planning and Institutional Effectiveness: Michael DeCarbo</p> <p>5. Technology: Alfonso Oropeza</p> <p>6. Budget/Facilities/Safety: Arleen Satele</p>	<p>Task force regrouped and finalized who will be invited for the midterm report.</p> <p>Discussed TIE taskforce recommendation, and who will be the responsible parties.</p> <p>EMC will meet next week. At last CIC meeting changes were approved to the Academic Renewal without Course Repetition Policy Plan D for STEM is under discussion. Analysis of data seems to indicate that adoption would not result in significant decrease to enrollment to affected courses. Corinna mentioned it's more philosophical to include all current GE requirements for the well roundedness of the student.</p> <p>Excellent conversation on review from rubric. No final product has emerged.</p> <p>Absent.</p> <p>At next council meeting there will be a budget update. Facilities, safety, and emergency committee are now submitting a Senate resolution to merge. Earthquake drill is October 20. Storm drain project is completed; walk of champions will be re-graded. Quotes for Building A and B column walk ways are underway. Water irrigation will be switched to a smart meter.</p>	<p>Preliminary information forthcoming.</p> <p>No further action.</p> <p>No further action.</p> <p>No further action.</p> <p>No further action.</p>	

7. Student Success and Equity Committee: Ruth Babeshoff	No information	
PROGRAM UPDATES		
1. Associated Student Government: Esther Chian	ASG supports get out the vote project; the goal is to increase student voter turnout. Plans for Halloween event “treat for treat” include a food donation.	No further action.
2. Continuing Education: Jose Vargas	Partnership with Integrated Resources Institute. Project is to search and identify disabled individuals, and match them with jobs in their skill set. CHOC Hospital is one location for this program. Program will bring in 20 FTES. John mentioned this is a good program that gives practical skills to disadvantaged individuals.	No further action.
3. Classified Advisory Group: Zina Edwards	Fall meeting occurred on October 6. Large classified turnout to hear SCC’s new branding message. Kari Irwin and Frank Rivera did a great job in their presentation. John mentioned his goal for upcoming Classified Hawk’s meetings is to be content specific to make it more purposeful.	No further action.
4. Student Services: Ruth Babeshoff	Title IX responsibilities are being handled by Lorrie Jordan. Know Your IX was sent out on 9/9; other informational emails will be sent out periodically to inform campus of the Title IX laws. On October 18 and 19, there will be student campaign with activities at college related to Title IX. Opening for student trustees; one applicant applied but was disqualified for not including a resume. Revision for criteria of student trustee just occurred.	No further action.

<p>5. Administrative Services: Arleen Satele</p>	<p>Criteria for student trustee position is focused on previous experience with clubs, senators, and ASG. Trustee is a paid position.</p> <p>Administrative Services is short-staffed, Jesus and Lee are out. Arlene requests that everyone double check their events for the next two weeks to ensure set-up is in order.</p>	<p>No further action.</p>
<p>6. Academic Affairs: Marilyn Flores</p>	<p>3141 FTES Fall target; currently forecasting 100 FTES short. 40 sections of late starts begin next week; 70% of sections are online; some classes were converted. REI contract based education involves persons who have experience with mental illness or familiar with the illness. Deans participating in dual enrollment training.</p>	<p>No further action.</p>
<p>7. Academic Senate: Michael DeCarbo</p>	<p>Save the Date: October 24 - BOT meeting at SCC October 20 - Faculty Excellence Presentation – Dr. Barry Resnick March 24, 2017 – Community Science Night First reading in canvas has gone through. Faculty Hires Requests were ranked and recorded in the minutes. Non Governance Organizational Task Force – email sent out requesting participation notice.</p>	<p>No further action.</p>
<p>8. Interim President: John Hernandez</p>	<p>BOT meeting is on October 24. BOT meeting reception will take place at the art gallery, hosted by ASG. At BOT meeting we will cover enrollment strategies presentation, recognition of students, and Barry Resnick will be recognized as Faculty Excellence Award recipient.</p> <p>John mentioned partnership with CSUF stem grant Project</p>	<p>No further action.</p>

<p>Next meeting: Tuesday, October 25, 2016, 1:30 p.m., E-107</p>	<p>RAISE (we are one of 8 community colleges selected). Focus is to increase experience in STEM fields by underrepresented students. Includes peer advising, opportunity for research experience, transfer support, faculty and counselor conferences.</p> <p>John thanked Corinna for coordinating ASCCC Academic Academy Institute keynote opening panel. Shared institutional characteristics and best practices here at SCC. Nice reminder of the good work we do here. Corinna mentioned how administrators work collaboratively; particularly compared to other colleges.</p> <p>Next week "Send Silence Packing" went through Psychological Services, Psychology Department, and Active Minds Club.</p>	<p>Motion to conclude (Vargas/Evett)</p>
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Mission Statement: Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing accessible, transferable, and engaging education to a diverse community. (Approved by RSCCD Board of Trustees, 9-23-13)