



Santiago Canyon College

8045 East Chapman Avenue, Orange, CA 92869

MINUTES
CURRICULUM AND INSTRUCTION COUNCIL
Monday, October 5, 2015
1:30 p.m.
B-208

COMMITTEE MEMBERS

Present: D. Babayan, L. Camarco, S. Deeley, D. Diaz, M. Flores, T. Garbis, J. Kubicka-Miller, R. Lamourelle, V. Lawson, S. McLean, A. Mora, M. Roe, J. Shields, M. Smith, B. Sproat, J. Wagner, L. Wright

Absent: L. Aguilera, R. Babeshoff, M. Carter (Student Representative), L. Fasbinder, S. James, R. Miller, M. Rodriguez, N. Shekarabi, M. Stringer, A. Voelcker, L. Wirtz

Guests: D. Bailey, S. Carter (Curriculum Office), J. Coto, A. Dulalas, M. McMullin

The meeting was called to order at 1:32 p.m. by J. Wagner.

I. APPROVAL OF MINUTES

The September 21st, 2015 minutes were approved.

Mover: D. Babayan

Seconded by: M. Roe

Ayes: D. Babayan, L. Camarco, S. Deeley, D. Diaz, J. Kubicka-Miller, R. Lamourelle, S. McLean, A. Mora, M. Roe, J. Shields, M. Smith, B. Sproat, J. Wagner, L. Wright

Nays: None

Abstentions: None

II.a. Accreditation Update

A. Mora reported that sections of the Follow-Up Report were delegated to various groups. First drafts were due last week and SCC is on schedule to meet established deadlines.

II.b. Articulation Officer Report

J. Wagner reported on behalf of Leonor Aguilera. Concerns were expressed regarding Biology 190 and applicability to the California State University General Education (CSU GE) and Intersegmental General Education Transfer Curriculum (IGETC) patterns. Biology 190 is a common course with Santa Ana College (SAC) and M. Smith provided background on communication with SAC department faculty. Applicability of the new Child Development courses to the local general education pattern (Plan A) were discussed.

II.c. Chancellor's Office Update

J. Wagner reported that the California Community Colleges Chancellor's Office "First Friday Update" was published for the month of October. The new Associate Degrees for Transfer (ADT) Report was released. Santiago Canyon College is obligated to create two (2) new ADTs, for Biology and Chemistry, by August 2016.

II.d. CurricUNET Update

T. Garbis reported that a conference call with Governet took place last week. Craig Rutan, SCC CurricUNET System Administrator, and T. Garbis reviewed and discussed pages on the Course Checklist. The possibility exists of a conversion from CurricUNET V2 to CurricUNET META effective January 1st, 2016.

II.e. Enrollment Management Committee Report

J. Wagner reported that the Enrollment Management Council (EMC) meets monthly. The impact of Spring Intersession on Summer Session as well as calendar issues were discussed. CIC members were asked to contact EMC members with questions, comments or concerns.

II.f. Exceptions to Academic Regulations Report

No report was provided.

II.g. Planning and Institutional Effectiveness Committee Report

J. Wagner reported that the Planning and Institutional Effectiveness (PIE) Committee will meet in the current week.

II.h. Shared Curriculum Update

J. Wagner reported on minor issues. Members were reminded to stay in contact with their respective counterparts at SAC and bring any issues forward.

II.i. Student Learning Outcomes and Assessment Update

J. Wagner reported that Aaron Voelcker is compiling the Liberal Arts Degree data.

III.a ASCCC Fall 2015 Regional Meetings (South)

J. Wagner reported that the Academic Senate for California Community Colleges (ASCCC) has scheduled two separate 1-day meetings which are local and free of cost. Members who are interested in attending may register at <http://www.asccc.org>.

The CTE Regional Meeting agenda was posted. The two main topics on the agenda included Board of Governors Workforce, Job Creation, and a Strong Economy (Strong Workforce Task Force) and Bachelor's Degrees. The Curriculum Regional Meeting will cover general curriculum topics and is typically well attended. Additional information is available on the ASCCC website at www.asccc.org.

Recommendations made by the Strong Workforce Task Force included Student Success (Education Planning), Career Pathways, Workforce Data and Outcomes (Common Assessment) and Curriculum. The Task Force Recommendations for Curriculum included but were not limited to:

- Evaluate, strengthen, and revise the curriculum development process to ensure alignment from education to employment
- Evaluate, revise and resource the local, regional, and statewide CTE curriculum approval process to ensure timely, responsive, and streamlined curriculum approval
- Facilitate curricular portability across institutions
- Clarify practices and address issues of course repetition for CTE courses when course content evolves to meet changes in skill requirements

III.b Other

J. Wagner reported that **new courses must reach the Technical Review queue (7.0) in CurricUNET by October 26, 2015**. The launch deadline for new courses and courses due for quadrennial review was June 5th, 2015. A course must be launched and reviewed at the following approval levels to reach the Technical Review queue:

- Curriculum Office (2.0)
- Articulation Officer (4.0)
- Department Members/Chair (4.0)
- Dean (5.0)
- Curriculum Cluster Members/Chair (6.0).

IV. TRAINING

No training was provided.

V. CONSENT AGENDA FROM TECHNICAL COMMITTEE

Items 1-11 were approved.

Mover: L. Wright

Seconded by: M. Smith

Ayes: D. Babayan, L. Camarco, S. Deeley, D. Diaz, J. Kubicka-Miller, R. Lamourelle, S. McLean, A. Mora, M. Roe, J. Shields, M. Smith, B. Sproat, J. Wagner, L. Wright

Nays: None

Abstentions: None

Revised Courses without Catalog Changes

1. Chemistry 249, Organic Chemistry I
 - a. Prerequisite: Chemistry 229
2. Counseling 106, Inquiries Into Higher Education
3. Reading N96, Foundation for College Reading
4. Reading 097, Advanced College Reading
 - a. Prerequisite: Reading N96 or qualifying profile from placement exam
5. Women's Studies 101, Introduction to Women's Studies
6. Women's Studies 102, Women in America: Work, Family, Self

Revised Courses with Minor Catalog Changes

7. Chemistry 259, Organic Chemistry II
 - a. Prerequisite: Chemistry 249
8. Counseling 101, Educational, Personal, Cultural, and Career Exploration
9. Counseling 110, University Transfer Research
10. Counseling 111, Learning Skills Development

Course Deactivations

11. Parent Education 527, Pre-Kindergarten

Removal of Deactivated Courses from Programs

No courses to review

Removal of Deactivated Courses from General Education Plans

No plans to review

Revised Programs with Minor Catalog Changes

No programs to review

Program Deletions

No programs to review

Course SLO Revisions

No courses to review

Program SLO Revisions

No programs to review

VI. CURRICULUM ITEMS

Discussion Items (1st Readings)

Items 1-28 were presented.

New Courses

1. Biology 190L, Introduction to Biotechnology Lab
 - a. Corequisite: Biology 190
 - b. CSU GE (Plan B): Area B3: Laboratory Activity
 - c. IGETC (Plan C): Area 5C: Laboratory Activity
 - d. SCC GE (Plan A): Area A: Natural Sciences
 - e. Distance Education
2. Biology 202, Cell Culture Techniques
 - a. Prerequisite: Biology 191
 - b. Distance Education
3. Child Development 215, Administration I: Programs in Early Childhood Education
 - a. Recommended Preparation: Twelve units in early childhood education is highly recommended
 - b. SCC GE (Plan A): Area E2: Communication and Analytical Thinking
 - c. SCC GE (Plan A): Area F1: Lifelong Understanding and Self-Development
 - d. Distance Education
4. Child Development 216, Administration II: Personnel and Leadership in Early Childhood Education
 - a. Recommended Preparation: Child Development 215 and twelve (12) units of early childhood education
 - b. SCC GE (Plan A): Area F1: Lifelong Understanding and Self-Development
 - c. Distance Education
5. Child Development 220, The Child As Victim
 - a. SCC GE (Plan A): Area F1: Lifelong Understanding and Self-Development
6. Child Development 250, Adult Supervision and Mentoring in Early Care and Education
 - a. SCC GE (Plan A): Area F1: Lifelong Understanding and Self-Development
 - b. Distance Education
7. Child Development 298A, Practicum in Early Childhood Programs
 - a. Prerequisite: Child Development 107, 108A, 110, 111A, 111B, 112 and 221
 - b. SCC GE (Plan A): Area F1: Lifelong Understanding and Self-Development
8. Child Development 298B, Practicum in Infant/Toddler Programs
 - a. Prerequisite: Child Development 107, 108A, 110, 112, 116A, 116B and 221
 - b. SCC GE (Plan A): Area F1: Lifelong Understanding and Self-Development
9. Child Development 298C, Practicum in School-Age Programs
 - a. Prerequisite: Child Development 107, 108A, 110, 112, 120, 121 and 221
 - b. SCC GE (Plan A): Area F1: Lifelong Understanding and Self-Development

Revised Courses

10. Biology 190, Introduction to Biotechnology
 - a. Recommended Preparation: Mathematics 080
 - b. CSU GE (Plan B): Area B2: Life Science
 - c. IGETC (Plan C): Area 5B: Biological Science
 - d. SCC GE (Plan A): Area A: Natural Sciences
 - e. Distance Education

11. Biology 194, Quality and Regulatory Compliance in Biosciences
 - a. Recommended Preparation: Biology 190 or a general knowledge of the specific industries identified as biotechnology
 - b. Distance Education
12. Biology 196, Food Safety and Microbiology
 - a. Prerequisite: Biology 229 or Biology 139
 - b. Recommended Preparation: Biology 190
 - c. Distance Education
13. Biology 221, Animal Diversity and Evolution
 - a. Prerequisite: Mathematics 080
 - b. Recommended Preparation: Biology 211
14. Child Development 107, Child Growth and Development (DS1)
 - a. Distance Education
15. Child Development 108A, Observation and Assessment for Early Learning and Development
 - a. Prerequisite: Human Development 107
 - b. Distance Education
16. Child Development 110, Child, Family and Community (DS2)
 - a. Distance Education
17. Child Development 111A, Principles and Practices of Teaching Young Children
 - a. Prerequisite: Human Development 108A
 - b. Distance Education
18. Child Development 111B, Introduction to Curriculum for Young Children (DS3)
 - a. Prerequisite: Human Development 111A
 - b. Distance Education
19. Child Development 112, Health, Safety and Nutrition for Children
 - a. Recommended Preparation: Six units of child development classes
 - b. Distance Education
20. Child Development 116A, Infant/Toddler Growth and Development (DS4)
 - a. Recommended Preparation: Child Development 107 or concurrent enrollment.
 - b. Distance Education
21. Child Development 116B, Care and Education of Infants and Toddlers (DS4)
 - a. Recommended Preparation: Child Development 107 and Child Development 116A or concurrent enrollment in both courses
 - b. Distance Education
22. Child Development 120, Development of the School Age Child (DS5)
 - a. Distance Education
23. Child Development 121, School Age Child Care Curriculum and Activities (DS5)
 - a. Distance Education
24. Child Development 205, Introduction to Children with Special Needs
 - a. Distance Education
25. Child Development 208, Curriculum and Strategies for Children with Special Needs
 - a. Prerequisite: Child Development 205
 - b. Distance Education
26. Child Development 221, Teaching in a Diverse Society
 - a. Distance Education

New Programs

- 27. Associate in Arts in Child and Adolescent Development for Transfer
- 28. Associate in Science in Early Childhood Education for Transfer

Revised Programs

No programs to review

VI. CURRICULUM ITEMS

Items 29-42 were approved.

Mover: D. Babayan (items 29-38, 41-42), B. Sproat (items 39-40a)

Seconded by: L. Wright (items 29-38, 41-42), M. Roe (items 39-40a)

Ayes: D. Babayan, L. Camarco, S. Deeley, D. Diaz, J. Kubicka-Miller, R. Lamourelle, S. McLean, A. Mora, M. Roe, J. Shields, M. Smith, B. Sproat, J. Wagner, L. Wright

Nays: None

Abstentions: None

Action Items (2nd Readings)

New Courses

29. Earth Science 130, Environmental Geology
 - a. CSU GE (Plan B): Area B1: Physical Sciences
 - b. IGETC (Plan C): Area 5A: Physical Science
 - c. SCC GE (Plan A): Area A: Natural Sciences
30. Earth Science 200, Geology of California
 - a. Recommended Preparation: Earth Science 100 or Earth Science 120 or Earth Science 121 or Geography 101
 - b. CSU GE (Plan B): Area B1: Physical Sciences
 - c. IGETC (Plan C): Area 5A: Physical Science
 - d. SCC GE (Plan A): Area A: Natural Sciences

Revised Courses

31. Earth Science 100, Physical Geology
 - a. Recommended Preparation: Concurrent enrollment in Earth Science 100L
32. Earth Science 100L, Physical Geology Laboratory
 - a. Prerequisite: Earth Science 100 or concurrent enrollment
33. Earth Science 111, Historical Geology
34. Earth Science 120, Earth Sciences
35. Earth Science 121, Earth Sciences for Educators
36. Earth Science 150, Oceanography
37. Earth Science 212, San Andreas Fault System Geology Field Study
38. Earth Science 214, Orange County Geology Field Study
39. History 101, World Civilizations to the 16th Century
 - a. Distance Education
40. History 101H, Honors World Civilizations to the 16th Century
 - a. Prerequisite: A high school or college GPA of 3.0 or above

New Programs

No programs to review

Revised Programs

41. Associate in Science in Earth Sciences (11934)
42. Associate in Science in Geology for Transfer (32044)

VII. POLICY CHANGES

Discussion Items

No policies to review

Action Items

No policies to review

VIII. ACADEMIC SENATE ITEMS

Discussion Items

No items to review

Action Items

No items to review

IX. CATALOG AND OUTLINE FORM MODIFICATIONS

No items to review

The meeting was adjourned at 2:53 p.m. by J. Wagner.

Comments for CIC Meeting
10.5.15

	Course/Program Title	Comments	Requestor	Follow-Up	Updated On
Discussion #1	BIOL 190L Introduction to Biotechnology Lab	Update the textbook?	Regina Lamourelle	Most recent updated textbook they have	n/a
		How will the lab work online? Some of the objectives is to make solutions, clone a gene, etc.	Darlene Diaz	Only 25% online - mostly visual animation	n/a
		The textbook is marked 2010, is there a current one? I only ask because this course will be offered in 2016. is textbook required and do you need an ISBN?	Barbara Sproat	Most recent updated textbook they have	n/a
		DE may need some work	Darlene Diaz		
Discussion #2	BIOL 202 Cell Culture Techniques	The textbook is marked 2010, is there a current one? I only ask because this course will be offered in 2016.	Darlene Diaz	Most recent updated textbook they have	n/a
		a question about the wording of the course purpose - is it to educate students about cell culture, application of such knowledge being an essential skill?	Barbara Sproat		
Discussion #3	CDEV 215 Administration I: Programs in Early Childhood Education	regulations (content field): <u>mandating</u> or <u>mandated</u> ? 1st obj, 3rd to last bullet: (not 9 course materials: is 2003 text too old, or is this OK because the text is not required? DE: methods of inst: Internet radio or <u>video</u> ? bullet ends: "pertaining to teens" why teens?	Barbara Sproat		
Discussion #4	CDEV 216 Administration II: Personnel and Leadership in Early Childhood Education	Will students also need a TB test for this class? MOEs- seem overbearing for a 3-unit course.	Darlene Diaz		
		Does 3rd title need to be newer?	Barbara Sproat		
Discussion #5	CDEV 220 The Child As Victim	If this course is the same as Counseling 220, shouldn't the class be marked? Can the student earn credit for each course if a student enrolls in both?	Darlene Diaz		
		DE: 1st bullet: Internet video, not radio?	Barbara Sproat		
		DE- Since the class is hybrid, what is done in class? It seems all lecture, discussions, etc. is done online.	Darlene Diaz		

Comments for CIC Meeting
10.5.15

	Course/Program Title	Comments	Requestor	Follow-Up	Updated On
Discussion #6	CDEV 250 Adult Supervision and Mentoring in Early Care and Education	DE- Since the class is hybrid, what is done in class? It seems all lecture, discussions, etc. is done online. DE needs formatting.	Darlene Diaz		
		What does SLO#1 mean?	Darlene Diaz		
		DE: 1st bullet: Internet video, not radio?; why "pertaining to teens"?	Barbara Sproat		
Discussion #7	CDEV 298A Practicum in Early Childhood Programs	1st content and obj - same; should content be DAP and obj to apply DAP? Same in Lab...? DE: Internet video, not radio?; why "pertaining to teens"?	Barbara Sproat		
Discussion #8	CDEV 298B Practicum in Infant/Toddler Programs	Should Capstone be capitalized? Also, I think it will need to be hyphenated with "-type."	Darlene Diaz		
		1st content, obj same - should it be DAP in Content and then Apply DAP in obj? same question re DAP in Lab section	Barbara Sproat		
Discussion #9	CDEV 298C Practicum in School Age Programs	Should Capstone be capitalized? Also, I think it will need to be hyphenated with "-type." I noticed the lab is identical to the lecture. Should they be different? (I ask b/c I am not sure) DE- do student's complete hours at the CDC, online assignments, and in-class assignments? Also, if 298A,B,C can be taken simultaneously, should there be a concurrent enrollment?	Darlene Diaz		
		same issue as before about DAP Internet radio? "pertaining to teens"?	Barbara Sproat		
Discussion #10	BIOL 190 Introduction to Biotechnology	Why is M080 is recommended prep?	Darlene Diaz		
		Why did the prereq go from none to Math 80? CID issue?	Laney Wright		
Discussion #11	BIOL 194 Quality and Regulatory Compliance in Biosciences	BIO 190 now has a prereq of Mth 80, but BIO 194 doesn't? Yet it has a recommended prep of Bio 190.	Laney Wright		
		In SLOs, is there a real difference between "exhibit" and "demonstrate" knowledge?	Maureen Roe	Changed to "demonstrate knowledge"	10/5/2015

Comments for CIC Meeting
10.5.15

	Course/Program Title	Comments	Requestor	Follow-Up	Updated On
		The textbook is marked 2010, is there a current one? I only ask because this course will be offered in 2016.	Darlene Diaz	Most recent updated textbook they have	n/a
Discussion #13	BIOL 221 Animal Diversity and Evolution	Why was there a change in pre-req and rec. prep?	Darlene Diaz		
Discussion #14	CDEV 107 Child Growth and Development (DS1)	CP- Should child development be capitalized? SLO #5- is this redundant of the previous 4 SLOs? MOE- what are the computer assignments? Is " Access to Internet, Blackboard, and Email " course materials?	Darlene Diaz		
Discussion #15	CDEV 108A Observation and Assessment for Early Learning and Development	Is " Access to Internet, Blackboard, and Email " course materials?	Darlene Diaz		
Discussion #16	CDEV 110 Child, Family and Community (DS2)	In the CP, I would move "in the context of the school, community, and family" to the end. Do Email Discussion Forums and Simulations WebQuests belong in the DE instead of here or are traditional courses supposed to participate in these as well?	Laney Wright Darlene Diaz		
Discussion #17	CDEV 111A Principles and Practices of Teaching Young Children	Is " Access to Internet, Blackboard, and Email " course materials? Does " Access to Internet, Blackboard, and Email need to be under course materials?	Darlene Diaz Laney Wright		
Discussion #18	CDEV 111B Introduction to Curriculum for Young Children (DS3)	Will there be guest lecturers in the DE courses?	Darlene Diaz		
Discussion #20	CDEV 116A Infant/Toddler Growth and Development (DS4)	SLO#2- Worded strangely. Maybe, "Observe and relate the behaviors of children from birth to..." Shouldn't there be a required textbook for transfer-level courses?	Darlene Diaz		
Discussion #21	CDEV 116B Care and Education of Infants and Toddlers (DS4)	Should there be a required textbook for transfer-level courses?	Darlene Diaz		

Comments for CIC Meeting
10.5.15

	Course/Program Title	Comments	Requestor	Follow-Up	Updated On
		What does "TMI version" mean? Any materials for the DE course can be listed in the addendum.			
Discussion #22	CDEV 120 Development of the School Age Child (DS5)	Do students need a -TB test? CP- should HuD 120 be changed to CDEV? Also, it states something re: a grant; should that be taken out or this an ongoing grant? Should there be a required textbook?	Darlene Diaz		
Discussion #23	CDEV 121 School Age Child Care Curriculum and Activities (DS5)	In CP- it states something re: a grant; should that be taken out or this an ongoing grant? Should a textbook be required? Can the GC rubric be taken out? Will there be guest lectures in the DE course?	Darlene Diaz		
Discussion #24	CDEV 205 Introduction to Children with Special Needs	Why are exams in outside assignments?	Darlene Diaz		
		Field trips aren't listed in the CE, but in IM. Should a textbook be required? Will there be guest lectures in the DE course?	Darlene Diaz		
Discussion #25	CDEV 208 Curriculum and Strategies for Children with	Should a textbook be required? Will there be guest lectures in the DE course?	Darlene Diaz		
Discussion #26	CDEV 221 Teaching in a Diverse Society	SLO#1- should it be identities ? SLO #2 & 3- somewhat wordy, not sure what the outcomes are SLO #4- should it be "... from personal experiences..." Should there be a required textbook? IM lists field trips, but it's not in the CE	Darlene Diaz		
Action #29	ERTH 130 Environmental Geology	course purpose: Satisfy rather than Satisfies?	Barbara Sproat	Changed to "Satisfy"	9/21/2015
		What is the difference between SLO 1 and 2?	Laney Wright	Addressed in council	n/a
		Objective#1: maybe this: ...to develop an appreciation of...	Diana Babayan	Fixed	9/21/2015
Action #30	ERTH 200 Geology of California	SLO's for EARTH130 are the same as in EARTH200	Darlene Diaz	Revised SLO #2	9/25/2015
		Cat. Entry: Remove ...on the geology of California. Try this: Emphasis is on California's ... and then delete "of our state"	Diana Babayan	Rewritten	9/25/2015
		Objective bullet #1: ...to develop an appreciation of...		Fixed	9/21/2015

Comments for CIC Meeting
10.5.15

	Course/Program Title	Comments	Requestor	Follow-Up	Updated On
		Note: In several courses, I've noted the phrase ..."how an individual's actions can ..." I wonder if you would consider simplifying it to: ...how our actions or lack thereof (?) can impact our environment"		Rewritten	9/27/2015
		CE: perhaps split the first sentence into two or use a comma? The major is not on geography of CA.	Laney Wright	Split sentence; moved 2nd part to end	9/21/2015
		SLOs: It seems like you have to do SLO 2 in order to demonstrate SLO 1. How are they different?		Addressed in council	n/a
Action #31	ERTH 100 Physical Geology	CE: Perhaps put "This course is designed for students of any major." as a separate sentence. SLOs: They seem to be the same. Objectives: Some have "discuss" only as the objective verb. Not bad, but perhaps "Describe" would be more assessable.	Laney Wright	Fixed Addressed in council Changed some; others left unchanged per department	9/21/2015 n/a 9/27/2015
		Content Minerals and Rocks: Divide the listed items into 2 parts: Overview of minerals and rocks as well as of igneous and sedimentary processes. Objective Surface processes: ...and how streams, glaciers and wind shape... Last objective:...and how important it is / or why it is important...	Diana Babayan	Fixed Addressed in council Fixed	9/21/2015 n/a 9/21/2015
		Same SLOs as in 130, 200	Darlene Diaz	Unchanged per department	n/a
		Is "discuss" accessible? Is the final oral? There's a lot of use of questions as statements, i.e., how, where, who, etc.		Addressed in council Rewritten	n/a 9/25/2015
Action #32	ERTH 100L Physical Geology Laboratory	SLO 1 suggestion: Demonstrate an understanding of geologic processes based on observations of Earth materials and features. Objectives: Might be helpful to use verbs as the first word in each one: Observe Earth materials to...;	Diana Babayan	Rewritten Rewritten	9/25/2015 9/25/2015

Comments for CIC Meeting
10.5.15

	Course/Program Title	Comments	Requestor	Follow-Up	Updated On
		Might be good to separate some of the Objective statements into two bullets: Identify common minerals by sight or by using simple equipment. Develop a basic knowledge of...		Fixed	9/25/2015
		Same SLOs as 130, 200, 100 Under Maps Obj., maybe just start with "Read maps..."	Darlene Diaz	Revised SLO #1 Unchanged per department	9/25/2015 n/a
		There are assignments in outside assignments, but with 0 hours. Since it is a lab, should there be assignments there?		Changed to 8 hours	9/21/2015
Action #33	ERTH 111 Historical Geology	Objective section for Materials and Methods: end of first bullet-- ...processes and features provide the observable evidence to... (?)	Diana Babayan	Unchanged per department	n/a
		Are all course materials are required? Same SLOs as 130, 200, 100	Darlene Diaz	Addressed in council Unchanged per department	n/a n/a
Action #34	ERTH 120 Earth Sciences	Are "overheads" still used in the classroom?	Robert Miller	Yes - addressed in council	n/a
		Objective for Earth Materials section: suggested rewording to ...and how the data we gather from them provide... Last Content box: Is Jovian supposed to be capitalized?	Diana Babayan	Rewritten No	9/27/2015 n/a
		How is "discuss" assessed?	Darlene Diaz	Addressed in council	n/a
Action #35	ERTH 121 Earth Sciences for Educators	Catalog entry: Maybe change to 2 phrases: Put a period after teachers. Add: Exploration or Examination of the processes that... Course Purpose: ...inquiry-based investigation (no comma) of the processes that..., including..., and the nature of... Other suggestions are the same as what I indicated in Earth Science 120.	Diana Babayan	Rewritten Fixed Rewritten	9/27/2015 9/27/2015 9/27/2015

Comments for CIC Meeting
10.5.15

	Course/Program Title	Comments	Requestor	Follow-Up	Updated On
Action #36		Same SLOs as the other EARTH courses; I think this course should have different outcomes since the course is targeted to future teachers. This course is identical as 120; is it supposed to be but just with a lab?	Darlene Diaz	Unchanged per department Addressed in council	n/a n/a
	ERTH 150 Oceanography	CP seems like a fragment Also, <i>discuss</i> is used as an obj.	Darlene Diaz	Unchanged per department Changed some; others left unchanged per department	n/a 9/27/2015
		Waves--objective: maybe change to Recognize or Identify characteristics of tsunamis ? Content of Coastal Proc: longshore = one word or two?	Diana Babayan	Unchanged per department Fixed - one word	n/a 9/29/2015
Action #37	ERTH 212 San Andreas Fault System Geology Field Study	SLO #2 is identical to all others First obj. box, the bullet should start with a verb MOE- it states photologs. Do students take pictures or do they sketch it in a notebook?	Darlene Diaz	Rewritten Fixed Addressed in council - can be either	9/27/2015 9/21/2015 n/a
		Cat. Entry: I'd consider removing "for students of any major" from all of the courses where this phrase occurs--you'll have better phrasing overall if you do. It also feels a bit redundant--as long as there is no prereq, then the course is open to students of any major.	Diana Babayan	Rewritten	9/23/2015
		Last Objective: Change to verbs: Synthesize and discuss...		Rewritten	9/27/2015
Action #38	ERTH 214 Orange County Geology Field Study	Same notes as for 212.	Diana Babayan	Rewritten	9/23/2015
		Overall, all EARTH courses SLOs may need some work. These SLOs state Earth, but isn't this course specific to Orange County? First obj. box, the bullet should start with a verb MOE- it states photologs. Do students take pictures or sketch them?	Darlene Diaz	Rewritten Fixed Addressed in council - can be either	9/27/2015 9/27/2015 n/a

Comments for CIC Meeting
10.5.15

Course/Program Title	Comments	Requestor	Follow-Up	Updated On
Action #39 HIST 101 World Civilizations to the 16th Century	<p>DE Addendum: Question 1, this is a good spot for a discipline to define what type of activity is expected of the instructors in the discussion board. "Instructor is engaged and active in the discussion board posts." could be interpreted in various ways. Consider defining "engaged" and "active." Will discussions be used to create a sense of community? How will you ensure that your students interactions are valuable? Will the instructor be expected to have online office hours? If not, please eliminate that from this section. What communication technologies will you expect of your instructors: email, chat, CCCConfer, discussion boards, assignment feedback tools in Blackboard, etc? What response time would be expected for your instructors for email, discussions, etc.?</p> <p>Question 2: Consider describing the collaboration among students. How will they use the discussions to have students work toward a shared result?</p> <p>Question 3: Are their opportunities for self-assessment?</p> <p>Question 4: Consider rewording to: Regular access to an up-to-date computer with a reliable high-speed internet connection are required.</p> <p>Question 5: Only list things that are required. Is tutoring required? Is the library required? You could list that no special college resources are required, if that is the case. Should you wish to leave the section open to on-site proctoring, you could list the proctoring center (should we have one in the future).</p>	Scott James	<p>Comments for wrong course.</p> <p>Scott James did work with Narges and a few minor tweaks were made to the DE addendum</p>	9/24/2015

Comments for CIC Meeting
10.5.15

	Course/Program Title	Comments	Requestor	Follow-Up	Updated On
		Question 6: Remove "An accessibility matrix will be used to document every type of material that is presented to the student." This matrix then lists the accessibility need for that material and a timeline and notes for making that material accessible." unless you require all of your instructors to create a matrix.			
		I wonder if you might consider revising the catalog entry to remove the repetition? Maybe: Examines the development of world civilizations and their interrelationships through analysis of their basic ideas...	Diana Babayan	Rewritten	9/29/2015
		The course purpose sounds better as a statement than objectives for me since these are in the course content.	Regina Lamouelle	Addressed in council	n/a
Action #40	HIST 101H Honors World Civilizations to the 16th Century	Same question re: Catalog entry as for 101.	Diana Babayan	Rewritten	9/29/2015
Action #41	Earth Sciences	"...might <u>prove</u> useful..." Is that a typo? PSLO could be more specific to the program since the courses seem to be very specific to the science.	Darlene Diaz	Changed to "...might prove <u>to be</u> useful..." Unchanged per department - needs to stay geosciences because the choice of courses	9/21/2015 n/a
Action #42	Geology	Outcome #1: Consider removing "that are"	Diana Babayan	Fixed	9/21/2015