

Gilbert, Jessica

To: Stringer, Martin
Subject: January 21 Coastkeeper Garden Retreat Notes

From: Stringer, Martin
Sent: Tuesday, January 26, 2016 12:35 PM
To: Gilbert, Jessica <Gilbert_Jessica@sccollege.edu>
Cc: Mora, Aracely <Mora_Aracely@sccollege.edu>
Subject: FW: January 21 Coastkeeper Garden Retreat Notes

Classified Staff Retreat and Round Table Discussion

Thursday, January 21, 2016: Coast Keeper Garden and Room SC 111

Agenda:

11.00 a.m. 1. Identification of Plant and Animal Species in Coast Keeper Garden.
2. Discussion of Local Habitat.

(Hosted by Biology Professor, Mike Taylor)

12.00 p.m. Lunch

12.15 p.m. Round Table Discussion (Hosted by Dean of Mathematics & Sciences, Martin Stringer)

From: Odegard, Esther
Sent: Tuesday, January 26, 2016 9:57 AM
To: Stringer, Martin <Stringer_Martin@sccollege.edu>
Cc: Vazquez, Reyes <Vazquez_Reyes@sccollege.edu>
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Below are the notes from the white board from Classified Staff Development on January 21, 2016.

ITS

- General instructions for use of WIFI (store on H drive?)
- Media Services to evening/night faculty
- Locations of computers
- Printing? SC-116, H-218, H312, Library Faculty Development Center

Workshops

- Desk/chair exercises –with weights
- Scavenger hunt
- Changing physical locations
- Nutritional Advice
 - Snacks at desk

- Preparing food for home
- Sharepoint workshops – excel – outlook – (weeks before Flex week)

- Suggestion Format