



Santiago Canyon College

DEPARTMENT PLANNING PORTFOLIO

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DEPARTMENT PLANNING PORTFOLIO				
DEPARTMENT: Distance Education				
DIVISION: Institutional Effectiveness, Library & Learning Support Services				
ACADEMIC YEAR: 2015-2016				
Department's Vision:				
Serving students in the Rancho Santiago Community College District and across the United States by providing accessible connections as students achieve their educational goals and realize all their hopes and dreams.				
Department's Mission:				
To build a comprehensive Distance Education Program that reflects the high quality characteristic of programs offered within the Rancho Santiago Community College District by providing well organized and consistent online course offerings at Santiago Canyon College and Santa Ana College enabling both faculty and students to adjust to the new paradigm and delivery system.				
GOALS/TASKS/ACTIVITIES	WHO'S RESPONSIBLE	ESTIMATED TIMELINE/COMPLETION	RESOURCES NEEDED	PROGRESS
SCC will increase retention and success rates in online classes.				
1. 1. Continue to certify professors to teach online with SCC's online teaching certification program. 2. Continue to revise the online teaching certification program to include new effective practices, policies, procedures, and educational technology tools that increase human presence in online classes or lead to better student outcomes.	james_scott	On going	Nothing additional.	In Progress
The Distance Education program will develop a brand that will engage our faculty around human presence in online classes and in innovative interventions leading to student engagement and increased success and retention rates.				
1. 1. Change the name of the Distance Education program to Online Learning Program				

in order to remove a potential juxtaposition of distance in online learning. 2. Change the name of the Distance Education Program Committee to reflect the Online Learning Program's name change. 3. Develop a brand for the Instructional Design Center that will engage faculty around effective online and instructional technology pedagogies.

james_scott

Fall 2016

Graphic design support.
Creation of materials.

In Progress

Develop an Instructional Technology Center

1. 1. Work with administration to redesign the Academic Success Center to fully support the Instructional Design Center. 2. Purchase 20 iMac computers, which will boot up in OS or Windows, to support the Instructional Design Center's classroom, where workshops will be regularly offered to faculty, staff, and studnets. 3. Train staff in the Academic Success Center in common instructional technologies used at SCC. 4. Train staff in the Academic Success Center in the effective use of educational technologies that lead to student success or promote engagement, collaboration, or increased human presence. 5. Train staff in the Academic Success Center to offer regular workshops on the use of SCC approved educational technologies and procedures. 6. Develop a brand for the Instructional Design Center that will engage our faculty, staff, and students around human presence in online classes and in innovative interventions using educational technologies that lead to student engagement and increased success and retention rates.

james_scott

Spring 2016

Funding for iMac computers.
Funding for conference attendance. Assigned staff to support the IDC.

In Progress

SCC will provide faculty and staff with the tools they need to effectively teach or provide their service online.

1. 1. Develop a budget for the Online Learning program to purchase educational technology tools for our faculty and staff. 2. Evaluate, procure, develop workshops on the effective use of educational technology.

james_scott

Fall 2016

Funding for video technologies, computers, and other educational technology software applications that support faculty and student success.

In Progress

SCC will stay current with online learning and educational technology innovations and implementations that lead to increasing student retention, success, and educational access.

1. 1. Identify funding to send the Distance Education Coordinator, and Instructional Design

Funding for conference

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Center staff, to conferences that share effective practices in online learning, educational technology, and innovative curriculum design.	james_scott	On going	attendance.	In Progress
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The Distance Education Program will conduct original research in the area of innovations in online teaching pedagogies.				
1. 1. Implement a study that measures the effect of creating online class themes. 2. Implement a study that measures the effect of story telling in online classes. 3. Implement a study that measures the effect of humor, either scripted or natural, in online classes	james_scott	2016 Spring	Potentially stipends for faculty who participate in the research. Use of the research department. Promotional materials to be used at workshops after the research has been completed.	In Progress

Number of active session(s): 5