

Enrollment Management Committee Meeting
MINUTES
September 16, 2015
3:00-4:30 pm / H-209-5

Attendance: Marilyn Flores, Debra Brooks, Rudy Carrion, Lucy Carr-Rollitt, Estella Cuellar, Rosi Enriquez, Corinna Evett, Regina Lamourelle, Von Lawson, Tuyen Nguyen, Barbara Sproat, Martin Stringer, Alex Taber, Aaron Voelcker, Robert Waldren, Joyce Wagner

Absent: Leonor Aguilera, Joseph Alonzo, Ruth Babeshoff, Lori Fasbinder, Barbara Garrahy, Kari Irwin, Stephen Reed, Frank Rivera, Sergio Rodriguez, Andy Salcido, Randy Scott

OLD BUSINESS	DISCUSSIONS/COMMENTS	OUTCOME/FOLLOW UP
NEW BUSINESS		
<p>I. Welcome Back – Brief Overview</p> <p style="margin-left: 20px;">a. New Members</p> <p style="margin-left: 20px;">b. Student Representative – Anthony Hernandez</p>	<p>Joyce welcomed new member Rosi Enriquez.</p> <p>Joyce began the meeting by going over the governance structure, mission and responsibilities for the Enrollment Management Committee currently approved by the Academic Senate. She stressed that the role of the committee is to make recommendations. The student representative was not in attendance.</p>	
<p>II. Approval of Minutes</p>	<p>Minutes from the May 21, 2015 meeting were presented.</p>	<p>Motion to approve the minutes as presented (B. Sproat / M. Stringer) was passed unanimously.</p>
<p>III. Schedule of 2015-2016 CORRECTED meetings and location</p>		<p>Due to a conflict, EMC meetings will be in H-209-5 instead of H-209-4.</p>
<p>IV. Report from PIE</p>	<p>The committee is working on the Resource Request form and how to prioritize requests. Requests are broken down into eight categories:</p> <ul style="list-style-type: none"> • Personnel • Supplies (instructional and non-instructional) • Equipment (instructional and non-instructional) • Technology (instructional and non-instructional) • Contracts 	

<p>V. Timeline for review of data requests and task force report out.</p>	<p>Aaron Voelcker made a presentation using a report from SOCCCD on how to predict non-success of lowest performing groups of students so that there could be intervention.</p>	<p>The task force of Debra Brooks, Sergio Rodriguez, Kari Irwin and Aaron will look at the model to see if it would be useful to us.</p> <p>Aaron will provide data to Von, Marilyn and Joyce for success rates for different modalities of delivery.</p>
<p>VI. Revisiting EMC Goals</p>	<p>The Enrollment Management Plan Goals were discussed and refined.</p> <p>Related to item 8, Evaluation, Debra Brooks suggested there be an ongoing method to gather data from students. Though it is not the role of the committee, we could look at it in the future.</p>	<p>Revised discussion draft attached.</p>
<p>VII. Questions for EMC</p> <p>a. Scheduling Matrix (May 7, 2015 minutes)</p> <p>b. Waitlist Policy & Practices</p> <p>c. Update on SCC Yearly Schedule and EW Students</p>	<p>Debra Brooks started a discussion regarding whether the scheduling matrix for evening classes should be adhered to. It was reiterated that it is too early to see if the modified schedule better serves students and enhances enrollment. The results will be assessed in a year if needed. Previous minutes discussions and recommendations were referenced.</p> <p>Tuyen presented information on waitlists as they are currently handled.</p> <p>SAC did not go through with the year-round registration. There were too many potential complications that they have not tested. They were however able to build their schedule a year in advanced and were allowing students to view it online through web advisor. The Spring 2016 semester schedule for SAC was viewable sometime during summer 2015.</p>	<p>Results will be assessed in a year.</p> <p>Waitlist handout is attached.</p>

SUGGESTED FUTURE AGENDA ITEMS		
ANNOUNCEMENTS		
Next Meeting	October 21, 2015, 3:00-4:30pm, Room H-209-5	

Santiago Canyon College
Mission Statement

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, act, communicate and think critically. We are committed to maintaining standards of excellence and providing an accessible, a transferable, and an engaging education to a diverse community. (Approved by College Council 4/12/11)